

**SOUTHERN SHELTERED HOUSING JOINT BOARD**  
**MINUTE OF ORDINARY GENERAL MEETING**  
**HELD ON MONDAY 29<sup>TH</sup> SEPTEMBER 2025 AT 5pm**

Present:	Mrs B Guy (Chairman), Mrs B Williams MBE (Vice Chairman), Mr M Patel & Mr T Chamberlain
Apologies:	Mr J Hargraves
In Attendance:	Hayley Kinvig (Clerk)

1. The Chair declared the meeting open and welcomed the Board. The Chair asked for declarations of interest, none were made.
  
2. Confirmation of Minutes:
  - 2.1 Minutes of the Ordinary Meeting held on 28<sup>th</sup> July 2025.  
TC/BW proposed that the Minutes of the Ordinary Meeting held on the 28<sup>th</sup> July 2025 be approved. BG and MP were in favour. Carried.
  
3. Matters Arising from Minutes:
  - 3.1 Matters Arising Report  
There were no matters to report.
  
4. Motions: None
  
5. Finance Matters:
  - 5.1. The invoices for settlement in September 2025 were discussed. BW/MP proposed that the invoices were settled. BG and TC were in favour. Carried.
  
6. Health, Safety & Environmental Performance: None
  
7. Public Correspondence & Communications:  
The report was noted and welcomed by the Board.
  
8. Policy & Resources:



8.1 Meeting dates – The meeting dates were noted by the Board.

9. Public Consultations: None

10. Any Other Business: None

Meeting closed at 5.10pm

A handwritten signature in blue ink, appearing to read "B. Gray".A small, stylized handwritten mark or signature in the bottom right corner of the page.