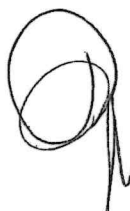


**SOUTHERN SHELTERED HOUSING JOINT BOARD**  
**MINUTE OF ORDINARY GENERAL MEETING**  
**HELD ON TUESDAY 28<sup>TH</sup> NOVEMBER 2023 AT 5.00pm**

Present:	Mr D Radcliffe (Chairman), Mrs B Williams MBE (Vice Chair), Mr J Ludford-Brooks, Mrs B Guy & Mr T Chamberlain
Apologies:	N/A
In Attendance:	Mrs H Kinvig (Clerk)

1. The Chair declared the meeting open, welcomed the Board and noted there were no apologies. The Chair asked for declarations of interest, none were made.
2. Confirmation of Minutes:
  - 2.1 Minutes of the Ordinary Meeting held on 25<sup>th</sup> September 2023.  
JLB/BW proposed that these be adopted as a true record of the meeting. BG & DR were in favour, no vote was required by TC.  
Carried.
3. Matters Arising from Minutes:
  - 3.1 Matters Arising Report – The report was noted.
4. Motions: None
5. Finance Matters:
  - 5.1. The invoices to be paid in November were discussed. BG/BW proposed that the invoices are settled. All were in favour. Carried.
6. Health, Safety & Environmental Performance:
  - 6.1 Projects Update – It was agreed that the Board would respond by 4<sup>th</sup> December with any comments on the windows/doors at Mill Hope. HK advised that the Mill Hope drain issue had been resolved, which was welcomed.



7. Public Correspondence & Communications:

7.1 Draft Tenant Newsletter - -HK to make amendments and circulate.

8. Policy & Resources:

8.1 Meeting dates 2023/24 – The meeting dates were noted.

9. Public Consultations: None

10. Any Other Business: None

Meeting closed at 5.15pm

A handwritten signature in black ink, consisting of a large, stylized 'D' followed by several loops and a vertical stroke.