

## **SOUTHERN SHELTERED HOUSING JOINT BOARD**

### **MINUTE OF ORDINARY GENERAL MEETING**

**HELD ON TUESDAY 30<sup>TH</sup> MAY 2023 AT 5.05pm**

Present:	Mr D Radcliffe (Chairman), Mrs B Williams MBE (Vice Chair), Mr J Ludford-Brooks, Mrs B Guy & Mr R Lewis
Apologies:	N/A
In Attendance:	Mrs H Kinvig (Clerk)

1. The Chair declared the meeting open, welcomed the Board and noted there were no apologies. The Chair asked for declarations of interest, none were made.
2. Confirmation of Minutes:
  - 2.1 Minutes of the Ordinary Meeting held on 24<sup>th</sup> April 2023. JLB/BW proposed that these be adopted as a true record of the meeting. RL & DR were in favour, BG abstained through absence. Carried.
3. Matters Arising from Minutes: None
4. Motions: None
5. Finance Matters:
  - 5.1. The invoices to be paid in May were discussed. JLB/BW proposed that the invoices are settled. All were in favour. Carried.
  - 5.2. Rates for settlement in 2023/24. BW/JLB proposed that the rates for 2023/24 were settled. All were in favour. Carried.
6. Health, Safety & Environmental Performance:
  - 6.1 Projects Update – The Board approved a report to be carried out by March Consultants regarding the boiler replacement project at Sandfield & Mill Hope. A discussion was had regarding woodchip issues from DEFA and the possibility of recharging maintenance.
7. Public Correspondence & Communications:

7.1 Grassland Management for Wildlife Information - The information was noted.

8. Policy & Resources:

8.1 Internal Audit Report – The report was discussed and noted.

8.2 Meeting dates 2023 – The meeting dates were noted.

9. Public Consultations: None

10. Any Other Business:

10.1 JLB requested the financial signing levels of the Clerk be reviewed and increased as required. HK to provide a report to the Board at the next meeting.

Meeting closed at 5.15pm

*BWilliams MBE  
Vice Chair*