

SOUTHERN SHELTERED HOUSING JOINT BOARD
MINUTE OF ORDINARY GENERAL MEETING
HELD ON MONDAY 3RD APRIL 2023 AT 5.00pm

Present:	Mr D Radcliffe (Chairman), Mrs B Williams MBE (Vice Chair), Mr J Ludford-Brooks, Mrs B Guy & Mr R Lewis
Apologies:	N/A
In Attendance:	Mrs H Kinvig (Clerk)

1. The Chair declared the meeting open, welcomed the Board and noted there were no apologies. The Chair asked for declarations of interest, none were made.

2. Confirmation of Minutes:
 - 2.1 Minutes of the Ordinary Meeting held on 27th February 2023. JLB/BW proposed that these be adopted as a true record of the meeting. Carried.

3. Matters Arising from Minutes:
 - 3.1 The Board ratified their electronic votes in relation to the payment of February invoices. The report was discussed and noted.

4. Motions: None

5. Finance Matters:
 - 5.1. The upgrading of communal radiator valves was discussed, it was agreed to proceed with the project over the course of the financial year, prioritising Sandfield and Mill Hope complexes. BG/BW proposed the project. All were in favour.

6. Health, Safety & Environmental Performance:
 - 6.1 Projects Update – The update was discussed, it was noted that the Clerk and Foreman were scheduled to meet with the Heating Engineer the following day for an update regarding the biomass.

7. Public Correspondence & Communications:
 - 7.1 Letter from Isle of Man Fire and Rescue Service regarding RYC – The approach to the work required was discussed and noted.



8. Policy & Resources:

- 8.1 Grievance Procedure – BW/RL proposed to adopt the Grievance Procedure. All were in favour. Carried.
- 8.2 Fairness At Work Policy – BW/BG proposed to adopt the Fairness at Work Policy. All were in favour. Carried.
- 8.3 Meeting dates 2022/23 – The meeting dates were noted.

9. Public Consultations: None

10. Any Other Business: None

Meeting closed at 5.10pm

A handwritten signature in blue ink, consisting of a large, stylized initial 'P' followed by a surname that is partially obscured by the flourish.