

## **SOUTHERN SHELTERED HOUSING JOINT BOARD**

### **MINUTE OF ORDINARY GENERAL MEETING**

**HELD ON TUESDAY 31<sup>ST</sup> JANUARY 2023 AT 4.30pm**

Present:	Mr D Radcliffe (Chairman), Mrs B Williams MBE (Vice Chair), Mr J Ludford-Brooks, Mrs B Guy & Mr R Lewis
Apologies:	N/A
In Attendance:	Mrs H Kinvig (Clerk)

1. The Chair declared the meeting open, welcomed the Board and noted there were no apologies. The Chair asked for declarations of interest, none were made.
2. Confirmation of Minutes:
  - 2.1 Minutes of the Ordinary Meeting held on 31<sup>st</sup> October 2022. BW/RL proposed that these be adopted as a true record of the meeting. Carried.
  - 2.2 Minutes of the Ordinary Meeting held on 28<sup>th</sup> November 2022. BW/JLB proposed that these be adopted as a true record of the meeting. Carried.
3. Matters Arising from Minutes: None
4. Motions: None
5. Finance Matters:
  - 5.1. Invoices presented for payment in January 2023 were considered. BG/BW proposed the invoices were settled. All were in favour. HK to circulate the previous boiler reports.
  - 5.2. Letter of Representation for the year ended 31<sup>st</sup> March 2022 – BW/JLB proposed the Letter of Representation was accepted and signed. All were in favour. Carried.
  - 5.3. Financial Statements for the year ended 31<sup>st</sup> March 2022 – BW/JLB proposed the Financial Statements were accepted and signed. All were in favour. Carried.



5.4. Dishwasher request at RYC – BW/BG approve the request. All were in favour. Carried.

6. Health, Safety & Environmental Performance:

6.1 Projects Update – BW/JLB proposed the capital schemes put forward were progressed. All were in favour. Carried.

7. Public Correspondence & Communications:

7.1 Suspension of noise nuisance service – BW/JLB proposed the Department is written to to request confirmation that the suspension will be temporary and not terminated. All were in favour. Carried.

7.2 Domestic Events Fund – The Board requested to proceed with events funding for the Coronation of King Charles.

8. Policy & Resources:

8.1 Meeting dates 2022/23 – The AGM was moved to the 30<sup>th</sup> May and the August meeting was moved to the 29<sup>th</sup> August due to bank holidays.

9. Public Consultations: None

10. Any Other Business: None

Meeting closed at 5.10pm

