

**SOUTHERN SHELTERED HOUSING JOINT BOARD**  
**MINUTE OF ANNUAL GENERAL MEETING**  
**HELD ON TUESDAY 30<sup>TH</sup> MAY 2022 AT 5.00pm**

Present:	Mr D Radcliffe, Mrs B Williams & Mr R Lewis
Apologies:	Mrs B Guy & Ms D Quinney
In Attendance:	Ms H Fargher (Clerk)

1. Mr Radcliffe welcomed the Board, noted the apologies and declared the meeting open.

2. **Nominations for Annual or other Statutory Appointments:**

1) Mr Radcliffe called for nominations to the post of Chairman

BW proposed that Mr Radcliffe remain as Chair, seconded by RL.

Mr Radcliffe was duly elected to the position of Chairman.

2) Vice Chairman:

RL proposed that BW remain as Chair, seconded by DL.

Mrs Williams was duly elected to the position of Vice Chairman.

3. **Policy Matters**

The Board considered:

3.1 Bank Mandates – no changes were required.

3.2 Agreement of meeting date, time and location – It was unanimously agreed that no changes to the current format were required.

3.3 BW/RL proposed the Standing Orders & Standing Orders on the Making of Contracts were accepted without changes. All were in favour.

3.4 Suspension of Standing Orders Report – The were no suspensions reported.



3.5 Attendance Report – BW/RL proposed that the attendance report is accepted as a true record.

4. **Any Other Business**

No further business was tabled.

The Chair declared the Statutory Meeting closed at 5.05pm.

A handwritten signature in blue ink, consisting of a large, stylized 'O' followed by a vertical line and a few horizontal strokes.