

SOUTHERN SHELTERED HOUSING JOINT BOARD

MINUTE OF PRIVATE MEETING

HELD ON MONDAY 1ST NOVEMBER 2021

Present:	Mr D Radcliffe (Chairman), Mrs B Williams (Vice Chair), Mrs B Guy, Miss D Quinney & Mr R Lewis
Apologies:	N/A
In Attendance:	Ms H Fargher (Clerk) & Mrs D Greenwood (Housing Officer)

1. Confirmation of Minutes:

- 1.1 Minutes of the Private Meeting held on 27th September 2021. BW/BG proposed that these be adopted as a true record of the meeting. Carried.

2. Matters Arising from Minutes:

- 2.1 Matters Arising Report – The report was noted. A discussion was had in relation to Community Rooms, and it was agreed that they would be temporarily closed for external use, to be reviewed at the next meeting.

3. Finance: None

4. Housing Report:

- 4.1 Housing Officers Report:
- 4.1.1 One applicant was approved onto the waiting list, another was approved pending a successful application to Central Government for age discretion.
- 4.1.2 The waiting list update for 11RYC was noted.
- 4.1.3 The vacant property allocations for 49RYC & 16MH were approved.
- 4.1.4 The Housing waiting & transfer lists were noted.
- 4.1.5 One transfer request was approved.
- 4.1.6 The automatic door repairs at CV & RYC were noted.

4.1.7 The letters issued to tenants were discussed and noted.

4.2 Wardens Report – The report was welcomed and noted.

5. Staff Matters:

5.1 Christmas Bonuses – BW/BG proposed £50 vouchers for SSHJB staff. All were in favour. Carried.

6. Private Correspondence: None

7. Any other Business: None

Date of next meeting was agreed for 27th November 2021 at 5.00pm.

There being no further business the meeting closed at 5.45pm.