

**SOUTHERN SHELTERED HOUSING JOINT BOARD**  
**MINUTE OF ORDINARY GENERAL MEETING**  
**HELD ON MONDAY 22<sup>ND</sup> FEBRUARY 2021 AT 5.00pm**

Present:	Mr D Radcliffe (Chairman), Mrs B Williams (Vice Chair) & Mr S George
Apologies:	Miss C Quine & Mrs T Mackrell
In Attendance:	Ms H Fargher (Clerk)

1. The Chair declared the meeting open, welcomed the Board and noted the apologies. The Chair asked for declarations of interest, none were made.
  
2. Confirmation of Minutes:
  - 2.1 Minutes of the Ordinary Meeting held on 14<sup>th</sup> December 2020. BW/SG proposed that these be adopted as a true record of the meeting.
  
3. Matters Arising from Minutes:
  - 3.1 Matters Arising Report – The report was noted. HF advised re missing fire breaks in Marashen Crescent being investigated.
  - 3.2 Ratification of email votes – DR, BW & SG confirmed their votes.
  
4. Motions: None
  
5. Finance Matters:
  - 5.1. Invoices presented for payment in February 2021 were considered. BW/SG proposed the invoices were settled. All were in favour.
  
6. Health, Safety & Environmental Performance:
  - 5.1 Projects Update – The update was noted. It was agreed to get the documents ready to tender stage for the conversion of 1 & 3 RYC.



7. Public Correspondence & Communications: None

8. Policy & Resources:

8.1 Proposed amendment to Board Order – BW/SG proposed to proceed with the amendment to allow parking control.

8.2 Meeting dates 2021 - Noted

9. Public Consultations: None

10. Any Other Business: None

Meeting closed at 5.20pm

