

**SOUTHERN SHELTERED HOUSING JOINT BOARD**  
**MINUTE OF ORDINARY GENERAL MEETING**  
**HELD ON MONDAY 28<sup>TH</sup> SEPTEMBER 2020 AT 6.30pm**

A pre meeting with the Integrated Care Team was held at 6pm.

Present:	Mr D Radcliffe (Chairman), Mrs B Williams (Vice Chair), Mr S George & Miss C Quine
Apologies:	Mrs T Mackrell
In Attendance:	Ms H Fargher (Clerk)

1. The Chair declared the meeting open, welcomed the Board and noted the apologies. The Chair asked for declarations of interest, none were made.
  
2. Confirmation of Minutes:
  - 2.1 Minutes of the Ordinary Meeting held on 24<sup>th</sup> August 2020. BW/SG proposed that these be adopted as a true record of the meeting.
  
3. Matters Arising from Minutes: None
  
4. Motions: None
  
5. Finance Matters:
  - 5.1. Invoices presented for payment in September 2020 were considered. CQ/BW proposed the invoices were settled. All were in favour.
  
6. Health, Safety & Environmental Performance:
  - 5.1 Projects Update – The report was discussed and noted, it was agreed that the Parking Order was required to be elevated in order to complete.



7. Public Correspondence & Communications: None

8. Policy & Resources:

- 8.1 Covid-19 Response Update – The report was discussed and noted. CQ/BW proposed that the community room in the Sandfield complex would remain closed until the tenants were comfortable with its re-opening. All were in favour. HF to write to the tenants.
- 8.2 Discussion to agree time of Board meetings – CQ/BW proposed that future meetings are held at 5pm. All were in favour. HF to update Standing Orders.
- 8.3 Meeting dates 2020/21 – It was agreed that the December meeting would be held on the 21<sup>st</sup>.

9. Public Consultations: None

10. Any Other Business: None

Meeting closed at 18.50

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