

**SOUTHERN SHELTERED HOUSING JOINT BOARD**

**MINUTE OF ORDINARY GENERAL MEETING**

**HELD ON MONDAY 24<sup>TH</sup> AUGUST 2020 AT 6pm**

Present:	Mr D Radcliffe (Chairman), Mrs B Williams (Vice Chair), Mrs T Mackrell & Mr S George
Apologies:	Miss C Quine
In Attendance:	Ms H Fargher (Clerk)

1. The Chair declared the meeting open, welcomed the Board and noted the apologies. The Chair asked for declarations of interest, none were made.

2. Confirmation of Minutes:

2.1 Minutes of the Ordinary Meeting held on 27<sup>th</sup> July 2020. BW/TM proposed that these be adopted as a true record of the meeting.

3. Matters Arising from Minutes:

3.1 Matters Arising Report – The report was noted.

4. Motions: None

5. Finance Matters:

5.1. Invoices presented for payment in August 2020 were considered. BW/SG proposed the invoices were settled. All were in favour.

6. Health, Safety & Environmental Performance:

5.1 Projects Update – The report was discussed and noted, the Board approved the recommendation to put the refurbishment of 1 & 3 RYC on hold until 2021.

7. Public Correspondence & Communications:



7.1 Integrated Care Team Poster – It was noted that the team would be presenting to the Board at their next meeting.

8. Policy & Resources:

8.1 Covid-19 Response Update – The report was discussed and noted.

9. Public Consultations: None

10. Any Other Business:

10.1 DR reported receiving a complaint from a tenant regarding the grass cutting at Marashen Crescent. HF advised that the Foreman was in regular contact with the tenant and the reduced cutting was during the Covid-19 period of emergency maintenance only.

10.2 A query regarding a tenant owning a property was discussed and is to be investigated by the Housing Officer.

Meeting closed at 17.25

A handwritten signature in black ink, consisting of a large, stylized 'O' followed by several vertical strokes.