

**SOUTHERN SHELTERED HOUSING JOINT BOARD**  
**MINUTE OF ANNUAL GENERAL MEETING**  
**HELD ON MONDAY 1<sup>ST</sup> JUNE 2020 AT 6pm**  
**HELD BY VIRTUAL MEANS DUE TO COVID-19**

Present:	Mr S George, Mrs T Mackrell, Miss C Quine, Mr D Radcliffe & Mrs B Williams
Apologies:	N/A
In Attendance:	Ms H Fargher (Clerk)

1. Mr Radcliffe welcomed the Board, noted there were no apologies and declared the meeting open.

2. **Nominations for Annual or other Statutory Appointments:**

1) Mr Radcliffe called for nominations to the post of Chairman

SG/CQ proposed continuity and that Mr Radcliffe remained as Chairman. All were in agreement.

Mr Radcliffe was duly elected to the position of Chairman.

2) Vice Chairman:

The Board agreed in the interest of continuity Mrs Williams would continue as Vice Chair.

Mrs Williams was duly elected to the position of Vice Chairman.

3. **Policy Matters**

The Board considered:

3.1 Bank Mandates – no changes were required

3.2 Agreement of meeting date, time and location – SG/BW proposed the meetings were held monthly at 6pm on the last Monday of the month at Port St Mary Town Hall. All were in favour. All were in favour.

3.3 SG/CQ proposed the Standing Orders & Standing Orders on the Making of Contracts were accepted. All were in favour.



4. **Any Other Business**

No further business was tabled.

The Chair declared the Statutory Meeting closed at 6.20pm.

A handwritten signature in black ink, consisting of a large, stylized letter 'Q' followed by a vertical line and a small flourish.

**SOUTHERN SHELTERED HOUSING JOINT BOARD**

**MINUTE OF ORDINARY GENERAL MEETING**

**HELD ON MONDAY 1<sup>ST</sup> JUNE 2020 AT 6pm**

**HELD BY VIRTUAL MEANS DUE TO COVID-19**

Present:	Mr D Radcliffe (Chairman), Mrs B Williams (Vice Chair), Mr S George, Mrs T Mackrell & Miss C Quine
Apologies:	N/A
In Attendance:	Ms H Fargher (Clerk)

1. The Chair declared the meeting open, welcomed the Board, noted there were no apologies. The Chair asked for declarations of interest, none were made.
2. Confirmation of Minutes: None
3. Matters Arising from Minutes: None
4. Motions: None
5. Finance Matters:
  - 5.1. Invoices presented for payment in June 2020 were considered. CQ/BW proposed the invoices were settled. All were in favour.
  - 5.2. Payment of Rates for 2020/21 – CQ/BW proposed the rates for 2020/21 were settled. All were in favour.
6. Health, Safety & Environmental Performance:
  - 5.1 Projects Update – The report was discussed and noted, the Clerk provided verbal updates where necessary.
7. Public Correspondence & Communications: None



**8. Policy & Resources:**

- 8.1 Covid-19 Response Update – The report was discussed and noted. The weekly testing of Wardens for Covid-19 was discussed further, HF to liaise with the Minister.
- 8.2 Service Level Agreement – The agreement was discussed. CQ/SG proposed the agreement be accepted. All were in favour.
- 8.3 Draft Parking Order – The draft Order was discussed and noted. HF to proceed.
- 8.4 SSHJB Logo – The Board selected a new logo.
- 8.5 Merger Update – The report was noted and welcomed.

**9. Public Consultations: None**

**10. Any Other Business: None**

**Meeting closed at 18.38**

A handwritten signature or set of initials, possibly 'CQ', written in black ink.