

**MARASHEN CRESCENT HOUSING COMMITTEE**

**ORDINARY MEETING 16<sup>th</sup> DECEMBER 2019 at 4.40pm**

**MINUTE**

Present:	Mr D Radcliffe (Chairman), Mrs B Williams (Vice Chair), Mr S George, Mrs J Glover & Ms H Fargher (Clerk)
Apologies	None
In Attendance	None

1. The Chair declared the meeting open, welcomed the Board, noted there were no apologies and asked for declarations of interest. None were made.
2. Confirmation of Minutes:
  - 2.1 Minutes of the Ordinary Meeting held on 15<sup>th</sup> October 2019. BW/SG proposed that these be adopted as a true record of the meeting.
  - 2.2 Minutes of the Ordinary Meeting held on 19<sup>th</sup> November 2019. SG/DR proposed that these be adopted as a true record of the meeting.
3. Matters Arising from Minutes:
  - 3.1 Matters Arising Report – the report was discussed and noted.
4. Finance Matters:
  - 4.1. Invoices presented for payment in December 2019 were considered. BW/SG proposed that these accounts be settled.
  - 4.2. Invoices paid in November 2019 were noted.
5. Health, Safety & Environmental Performance:
  - 5.1 Merger Update – The report was discussed and noted.
6. Public Correspondence: None
7. Communications:
  - 7.1 Meeting Dates 2019 – The meeting dates were noted.
8. Any Other Business: None  
The Meeting closed at 4.50pm.

