

MARASHEN CRESCENT HOUSING COMMITTEE
ORDINARY MEETING 20TH NOVEMBER 2018 at 16.30

MINUTE

Present:	Mr D Radcliffe (Chairman), Mrs B Williams (Vice Chair), Mr S George, Mrs J Glover & Ms H Fargher (Clerk)
Apologies	None

1. The Chairman declared the meeting open, welcomed the Board, noted that there were no apologies and asked for declarations of interest. None were made.

2. Confirmation of Minutes
 - 2.1 Minutes of the Ordinary Meeting held on 18TH September 2018. BW/DR proposed that these be adopted as a true record of the meeting.
 - 2.2 Minutes of the Ordinary Meeting held on 16th October 2018. JG/DR proposed that these be adopted as a true record of the meeting.

3. Matters Arising from Minutes:
 - 3.1 Matters Arising Report –The contents of the report were noted.

4. Finance Matters:
 - 4.1. Invoices presented for payment in November 2018 were considered. BW/SG proposed that these accounts be settled. All were in favour.
 - 4.2. Invoices paid in October 2018 were noted

5. Health, Safety & Environmental Performance:
 - 5.1 Internal Audit Report Update – The Committee agreed to comply with Freedom of Information requests and guidelines. HF was requested to obtain prices for a full Health & Safety Audit to be carried out.

6. Communications:



- 6.1 Meeting Dates 2018/19 – The dates for the coming year were noted.
 - 6.2 Notification of Pension contribution increases from April 2019 – HF advised regarding the proposed salary increases for the next three years and the national insurance contribution increases for the coming year.
7. Any Other Business:
- 7.1 Memorial for Ms R Sinfield – BW/JG proposed to go ahead with the memorial bench. All were in favour.
 - 7.2 Property at the four Roads – HF advised the Board that while undertaking a monthly walk around the complex with the Foreman, a property backing onto phase 2 RYC was noted as a possible fire hazard and had been reported to the Fire Department for further investigation.

The meeting moved into Committee.

Meeting closed at 16.50

