

MARASHEN CRESCENT HOUSING COMMITTEE
ORDINARY MEETING 18TH SEPTEMBER 2018 at 16.30

MINUTE

Present:	Mr D Radcliffe (Chairman), Mrs B Williams (Vice Chair), Mr S George & Ms H Fargher (Acting Clerk)
Apologies	Mrs J Glover

1. The Chairman declared the meeting open, welcomed the Board, noted there were no apologies and asked for declarations of interest. None were made.

2. Confirmation of Minutes
 - 2.1 Minutes of the Ordinary Meeting held on 21st August 2018. SG/BW proposed that these be adopted as a true record of the meeting. All were in favour.

3. Matters Arising from Minutes:
 - 3.1 Matters Arising Report –The contents of the report were noted.

4. Finance Matters:
 - 4.1. Invoices presented for payment in September 2018 were considered. HF advised that one invoice was being investigated as a possible duplication. A proposal was made that, subject to the invoice under investigation being ratified, these accounts be settled. (BW/SG)
This was resolved with all in agreement.
 - 4.2. Invoices paid in August 2018 were noted
 - 4.3. Amend direct debit security contacts – the forms were signed by the Chair and Acting Clerk in accordance with the bank mandate.

5. Health, Safety & Environmental Performance: None

6. Communications:
 - 6.1 Meeting Dates 2018/19 – The dates for the coming year were noted. SG advised that he would not be available for the October meeting.



7. Any Other Business:

7.1 Memorial for Ms R Sinfield – The suggestion to request permission from Port St Mary Commissioners to place a memorial bench at the Four Roads was agreed, HF to provide costing and plaque wording for the next meeting, and contact the family to request permission.

7.2 December Arrangements – The arrangements for December refuse round and office opening hours were noted. A £50 food budget was proposed for the staff Christmas party (SG/BW). It was proposed to accept the recommendation of offering £50 vouchers as a Christmas bonus (SG/BW).

7.3 Tenants Committee Meeting date provisionally set for the 9th October – SG advised that he would be absent, DR & BW confirmed availability.

SG/BW proposed that the meeting moves into Committee.

Meeting closed at 16.50

