

MARASHEN CRESCENT HOUSING COMMITTEE
ORDINARY MEETING 17TH JULY 2018 at 16.30

MINUTE

Present:	Mr D Radcliffe (Chairman), Mrs B Williams (Vice Chair), Mrs J Glover, Mr S George & Ms H Fargher (Acting Clerk)
Apologies	None

1. The Chairman declared the meeting open, welcomed the Board, noted there were no apologies and asked for declarations of interest. None were made.

2. Confirmation of Minutes
 - 2.1 The Board considered the Minutes of the Ordinary Meeting held on 19th June 2018. A proposal was made (BW/SG) that these be adopted as a true record of the meeting. All were in favour.

3. Matters Arising from Minutes:
 - 3.1 Matters Arising Report – HF provided any necessary updates relating to the report, which was noted.

4. Finance Matters:
 - 4.1. Invoices presented for payment in July 2018 were considered. A proposal was made that these accounts be settled. (JG/BW)
This was resolved with all in agreement.
 - 4.2. Invoices paid in June 2018 were noted

5. Health, Safety & Environmental Performance:
 - 5.1 Internal Audit Report – HF agreed to provide an updated report on a quarterly basis.
 - 5.2 Register of Interests were completed and returned. It was noted that this review would be carried out annually after the AGM going forwards.

6. Communications:



- 6.1 Meeting Dates 2018/19 – The dates for the coming year were noted.
- 6.2 Tenant's Committee meeting notes – it was noted that HF would investigate areas for concern which were raised at the meeting.

7. Any Other Business

- 7.1 A request from the Key Club to use the Community Room at RYC to meet on a bi-weekly basis was discussed, the Committee agreed the request and offered the room free of charge.

(SG/BW) Proposed that the meeting moves into Committee.

Meeting closed at 16.40

